

Creative Generation

Fanfare 2024

State Schools Festival of
Bands and Orchestras

Participation guidelines



Fanfare2024

State Schools Festival
of Bands and Orchestras



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1. Program overview

Fanfare is the biennial state-wide festival for bands and orchestras in Queensland state schools showcasing the outstanding music making that occurs in school ensembles. Initiated to foster the development and highlight the achievements of school ensembles in instrumental music programs, more than 220,000 students have participated in the program since its inception in 1985.

Fanfare provides an opportunity for school communities to celebrate their young musicians and instrumental music teachers by encouraging and promoting musical excellence through performance. The emphasis is on improving the quality of ensembles, promoting the highest possible standard of performance, striving for excellence and encouraging participation.

Fanfare aims to:

- promote excellence in ensemble performance
- highlight school-based ensemble performance
- offer students and teachers of ensembles the experience of expert adjudication
- provide students and teachers with the opportunity to perform in a music festival with ensembles from other state schools.

2. Contacts

Fanfare 2024 program manager
Department of Education
PO Box 15033
City East QLD 4002

Email: fanfare.program@qed.qld.gov.au

Phone: (07) 3328 6620

Website: <https://creativegeneration.education.qld.gov.au/instrumental-fanfare>.

Fanfare regional coordinators:

Region	Name	Email address
Central Queensland	Matthew Johnson	mjohn365@eq.edu.au
Darling Down South West	Sharon Gillbert	sharon.gilbert@qed.qld.gov.au
Far North Queensland	Ruth Pols	rpols7@eq.edu.au
Metropolitan North	Harmony Woollett	hwool11@eq.edu.au
Metropolitan South	Harmony Woollett	hwool11@eq.edu.au
North Coast	Allyson Brown	Allyson.BROWN@qed.qld.gov.au
North Queensland	Janice Campbell	jcamp409@eq.edu.au
South East	Alana Russell	aruss38@eq.edu.au



3. Regional festivals and finals

Regional festivals will be held throughout May and June 2024 in various performance venues around the state. Once nominations have closed, all schools will receive further details regarding their regional festival via email from their Fanfare regional coordinator.

Every nominated ensemble will be allocated a session time for their performance at their relevant regional festival. This will be communicated through the coordinating teacher from the school by the relevant Fanfare regional coordinator. It is the responsibility of the school’s coordinating teacher to inform conductors, teachers and ensembles involved from their school of these details.

Each ensemble performance will be professionally adjudicated. The adjudicator will:

- provide positive and constructive feedback to the students and the conductor
- award each participating ensemble with a certificate at the end of their performance
- determine how many and which ensembles will perform in the Regional final.

a. School funding

Travel and associated expenses for schools to attend their relevant regional festival and Regional finals must be covered by the school.

There is a participation fee of \$100 ex GST per ensemble for Fanfare 2024, refer to “Program cost” on page 6 for further information.

b. Regional finals

Regional finals will be held across the regions in June 2024. After each Regional final, adjudicators will select and award the most outstanding performances according to the table below. There is no requirement for adjudicators to allocate the full number of awards.

Three discretionary most outstanding performance trophies can be awarded anywhere in the state. These could be awarded either after all the regional finals have finished or they could be awarded on the day in the case of a tight tie break situation. No more than one discretionary award can be given per region.

Region	Secondary division	Primary division
Central Queensland	1 ensemble	1 ensemble
Darling Down South West	1 ensemble	1 ensemble
Far North Queensland	1 ensemble	1 ensemble
Metropolitan North	2 ensembles	2 ensembles
Metropolitan South	2 ensembles	2 ensembles
North Coast	2 ensembles	2 ensembles
North Queensland	1 ensemble	1 ensemble
South East	2 ensembles	2 ensembles
<i>*Discretionary</i>	<i>3 ensembles</i>	<i>3 ensembles</i>
Total possible awards	15 ensembles	15 ensembles

After all Regional finals have been completed, the adjudicators will convene to select up to 5 secondary ensembles and up to 5 primary ensembles who will be invited to perform at the primary and secondary Fanfare state finals in Brisbane. The state finalists will be selected from the group of ensembles awarded the most outstanding performance (max 15 across the state) at the regional finals. No more than one ensemble from any one school can be represented in the state final.



4. State finals - primary and secondary

The Fanfare state finals will showcase outstanding school-based ensembles in Queensland state schools and provide a unique and prestigious event for these ensembles to perform.

The state finals will be held in Brisbane on Thursday 15 August (primary final) and Friday 16 August (secondary final) 2024. Up to 5 primary ensembles and up to 5 secondary ensembles selected from the regional finals most outstanding awards will participate in the state finals.

At the state finals:

- The primary ensembles selected from the most outstanding awards at regional finals will perform for adjudicators at the Fanfare 2024 primary state final concert.
- The primary ensemble deemed to have given the most outstanding performance will be invited to open the secondary state final concert (if the primary ensemble chooses, they are not required to perform).
- The secondary ensembles selected from the most outstanding awards at regional finals will perform for adjudicators at the Fanfare 2024 secondary state final concert.
- The secondary ensemble judged to give the most outstanding performance receives the Erica Brindley memorial trophy.

a. Travel subsidy

Schools who are invited to attend the state final concerts, and are located more than 60 km from the Brisbane CBD, will receive a travel subsidy for up to 70 performers per ensemble. The subsidy per student is based on the distance of the school from the Brisbane CBD, as follows:

School location	Subsidy per student
Schools less than 60 km from Brisbane CBD	Schools less than 60km from Brisbane are responsible for covering all their travel costs to and from the state final and associated staff costs.
Schools more than 60 km but less than 99 km to Brisbane	\$ 15.00
Schools more than 100 km but less than 199 km to Brisbane	\$ 25.00
Schools more than 200 km but less than 299 km to Brisbane	\$ 40.00
Schools more than 300 km but less than 749 km to Brisbane	\$ 250.00
Schools more than 750 km to Brisbane	\$ 300.00

Teachers

One teacher for every 15 students will receive the travel subsidy payment, with a maximum of 5 subsidised teachers per ensemble.

All other expenses, including accommodation and transfers while in Brisbane, must be covered by the school.

Schools less than 60 km from Brisbane are responsible for covering all their travel costs to and from the state final.



5. Nominations

Nominations will open January. Please refer to page 15 for an Expression of Interest form for coordinating teachers to collect necessary information from conductors to nominate and ensemble.

Schools wishing to participate in Fanfare will need to nominate via the [website](#). Schools nominate in primary or secondary divisions according to the highest year level of students in the ensemble.

Ensembles may be nominated by their conductor, school teacher, music/arts coordinator or principal.

School ensembles from **Metropolitan North, Metropolitan South, North Coast and South East** regions will be required to select their preferred performance time and venue for the Fanfare regional festival when nominating online.

School ensembles from **Central Queensland, Darling Downs South West, Far North Queensland and North Queensland** regions will be allocated a performance time and notified of the venue for the Fanfare regional festival by the regional coordinator after nominations have closed.

a. Nomination process

Fanfare nominations will open in **January 2024** and close on **Friday 23 February 2024**. Please read the participation guidelines, in particular the “Eligibility Requirements” on page 7, prior to nominating.

Only one account per school can be set up through the nomination website. One teacher must set up the account as the coordinating teacher. Other teachers at the school may access the nomination website using the log in details created by the coordinating teacher. It is recommended that the coordinating teacher use their departmental email address and create a generic password that can be shared with other teachers at the school who require access to the school’s account.

If a teacher wishes to be the coordinating teacher for other schools where they teach, they must set up a separate account for each school. They may use the same email but must create a different password for each account.

When nominating for Fanfare 2024, the coordinating teacher will be asked to:

- nominate the division for each ensemble. Refer to “Divisions” on page 9 which explains the different categories of participation
- acknowledge that:
 - the school principal has endorsed the nomination and approves the participation fee
 - they accept the Fanfare terms and conditions
 - they certify that all information submitted is true and correct at the time of submission
 - the school will ensure adequate supervision is provided for students participating in the regional festival, regional final and state final
 - parents/guardians and students understand the entire program and the expectations and level of commitment required
 - all staff and students (and parents/guardians of those students) understand the Department of Education is collecting personal information, and will handle this material in accordance with the *Information Privacy Act 2009* and the *Education (General Provisions) Act 2006*.

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b. Participation fee

A participation fee of \$100 ex GST per ensemble will be charged to schools to assist in the delivery of the program.

For ensembles participating as a combined school group, the participation fees will be charged against the coordinating teacher's school, unless otherwise advised.

Fees for all participating schools will be processed/swept from school accounts in April 2024.

Should an ensemble wish to withdraw from participating in Fanfare 2024 regional festival please contact the program manager on fanfare.program@qed.qld.gov.au by **Friday 15 March 2024**. Once the payment has been processed, no refund will be given if an ensemble chooses to withdraw.

c. Project consent

For regional festivals and finals, any media requests will be managed via the Regional Fanfare Coordinator. They may request project consent forms from students/teachers to use for promotion within their region.

Everyone selected to participate in the Fanfare 2024 primary and secondary state final concerts (students and conductors) are required to complete the Fanfare 2024 project consent form and Ministerial consent form. All parents/guardians of students and ensemble conductors must read the terms and condition of this form.

The use of the project consent form is part of the department's consent procedure regarding the use of photos and/or images from Fanfare 2024 state finals.

Ensembles selected for the state finals will be required to submit the completed forms to the Fanfare program manager prior to the state finals. The copy of the Fanfare 2024 project consent form and Ministerial consent form will be made available to finalist schools in July 2024.

Any questions or concerns regarding the project consent form should be directed to the Fanfare program manager.



6. Eligibility – PLEASE READ CAREFULLY

All ensembles are welcome to participate in Fanfare regional festivals. However, to be selected to progress to the regional final, ensembles must meet the following eligibility criteria.

a. Ensembles

The ensemble types listed below provide a guide to the instrumental make-up of groups that can participate in Fanfare.

- **Concert band** — a balanced ensemble of woodwind, brass and percussion instruments, usually a large group.
- **Orchestra** — a full string section plus a proportional number of woodwind, brass and percussion instruments.
- **String orchestra** — an ensemble consisting of strings (not including guitars). This ensemble may include percussion and piano.
- **Stage band** — a small group of saxophones, trumpets, trombones and a rhythm section. The rhythm section may include any keyboard, an electric or an acoustic guitar, an electric or an acoustic bass and a drum kit. Vocalists may be included in the group.
- **Brass ensemble** — an ensemble comprised of brass instruments with or without percussion.
- **Woodwind ensemble** — an ensemble comprised of woodwind instruments with or without percussion.
- **Percussion ensemble** — a combination of tuned/untuned percussion instruments.

An ensemble must consist of:

- no fewer than 10 players
- no more than 70 players
- students who are enrolled at the nominated school.

Students can play in more than one ensemble if:

- they play a different instrument in each group. For example, a student can play the trumpet in one concert band and French horn in another concert band
- they play the same instrument, however it must be in different ensemble types, for example a Trumpet player may play in one concert band and one big band, but they are not to play in 2 big bands.

If a teacher/conductor decides to have their students playing the same instrument in more than one group **of the same ensemble type**, a decision must be made prior to nominating which ensemble is eligible for selection for regional finals. Please note the other group/s will not be eligible for selection.

b. Combined schools

Combined school groups are encouraged to participate in the regional festival in which they will receive professional adjudication and be awarded with a certificate. However, they will not be considered for progression to the regional finals.

If you have questions about the eligibility of your ensemble, please talk to your Fanfare regional coordinator.



c. Time limits

- Primary ensembles are required to perform for 5 – 10 minutes, with a minimum of 2 contrasting pieces.
- Secondary ensembles are required to perform for 10 – 20 minutes, with a minimum of 2 contrasting pieces.
- Playing times are to be strictly adhered to for all categories.
- The timing of an ensemble's performance will commence from the beginning of the first item and conclude at the end of the last item. Breaks between pieces are included in the performance time.
- Conductors may choose to have no applause between items. The compere/audience should be advised of this before the performance.

d. Conductors

Schools may bring in a professional conductor to assist with the preparation of the ensemble, however a teacher of the school must conduct the adjudicated performance.

e. Accompaniment and teacher performers

In all ensemble types, a keyboard may be used as accompaniment or as part of the required instrumentation. In secondary ensembles, the keyboard player must be a student of the school. In primary ensembles, a teacher may play the keyboard part provided the accompaniment is part of the published score. One teacher may perform with the ensemble on any instrument in Division 3 or 4, but a teacher may not perform in Division 1 or 2, except as an accompanist for a primary ensemble.

If you have any questions regarding types of accompaniments, please refer to your regional festival coordinator.

f. Repertoire

Two ensembles from the same school are not permitted to perform exactly the same program. More than 80 per cent of the repertoire (for example, at least 16 minutes of a 20-minute program) must be different. Both primary and secondary ensembles are to perform a minimum of 2 contrasting pieces.

g. Scores

Conductors must provide a complete copy of scores being performed by the ensemble on the day of the regional festival to the Fanfare regional coordinator, prior to adjudication. The scores should be in a clearly labelled folder.

h. Progressing to regional finals

Ensembles will not be considered for progression to the regional finals, and therefore state final, for any of the following reasons:

- combined school groups
- ensembles with less than 10 students or more than 70 students
- when a teacher or non-enrolled student performs with the ensemble (with the exception of an accompanist for primary school ensembles).

Ensembles that are outside the eligibility guidelines are still encouraged to participate in Fanfare. Ineligible ensembles will receive an adjudication and certificate but are not eligible for selection in the regional and state finals. For any queries regarding ensemble eligibility guidelines please contact your Fanfare regional coordinator.

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7. Divisions

Schools must nominate a division for each ensemble when completing the online nomination. Schools should nominate in a division according to the level of repertoire being played by the ensemble. Refer to the guide below.

For example, a primary school ensemble with the majority of students at level 2-3, as per the IM Curriculum, should nominate in Primary Division 2.

If more than half the program is a certain publisher level, you must nominate in that division. Divisions are not equated to performance standard or ability of the ensemble.

If an ensemble has students from both primary and secondary levels (i.e. a P-10 school) then the school should nominate in the division that has the majority of students.

Primary school ensembles

Primary Division 1	Primary Division 2	Primary Division 3	Primary Division 4
Majority of students: Level 3+, as per IM Curriculum (approx. publisher level 1.5+)	Majority of students: Level 2-3, as per IM Curriculum (approx. publisher level 1)	Majority of students: Level 1-2, as per IM Curriculum (approx. publisher level 0.5)	All beginners Level 1, as per IM Curriculum <i>Note: Primary Division 4 is for students who start their instrument in 2024 only.</i>

Secondary school ensembles

Secondary Division 1	Secondary Division 2	Secondary Division 3	Secondary Division 4
Majority of students: Level 7+, as per IM Curriculum (approx. publisher level 3+)	Majority of students: Level 5-6, as per IM Curriculum (approx. publisher level 2 - 2.5)	Majority of students: Level 2-4, as per IM Curriculum (approx. publisher level 1.5 - 2)	All beginners Level 1, as per IM Curriculum <i>Note: Secondary Division 4 is for students who start their instrument in 2024 only.</i>

Ensembles will be adjudicated according to the division they have been nominated. This allows all ensembles, including beginners, the chance to achieve a platinum award.

If you have any questions regarding the division your ensemble should nominate, please contact your Fanfare regional coordinator.



8. Adjudication

Adjudication is not based on a comparison with other ensembles performing in Fanfare events. Ensembles are adjudicated on the quality of their performance, with consideration given to the division they are participating in.

Every ensemble will receive either a platinum, gold, silver or bronze certificate, based on the adjudicator’s assessment of the ensemble’s performance 'on the day'. The adjudicator does not take into consideration the past achievements of the ensemble or the ensemble’s future potential.

a. Overall awards

Platinum Certificate	Gold Certificate	Silver Certificate	Bronze Certificate
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b. Criteria and standards

The standards of platinum, gold, silver or bronze are accompanied by descriptor statements that outline the expected qualities of each group’s performance and should help students to understand the merits the adjudicator/s will be looking for.

The descriptor statements should be read in conjunction with the 4 criteria. Together the criteria and the descriptor statements provide succinct and easily understood directions of what students and conductors need to aim for to reach a certain standard.

The final standard awarded (platinum, gold, silver or bronze) is an overall judgement of all the criteria collectively — even though it is not necessary for the group to have met the same standard descriptor statement for every criterion.

c. Adjudication sheets

The adjudication sheets will differ slightly between regional festivals, regional finals and state finals. The criteria will remain the same, however the allocation of platinum, gold, silver or bronze certificates will not occur at the regional and state final levels.



Criteria	Platinum standard	Gold standard	Silver standard	Bronze standard
<p>Criteria 1: Programming and overall presentation</p> <p>This criteria is judged on program suitability and overall presentation of the ensemble.</p> <p>Program suitability refers to the:</p> <ul style="list-style-type: none"> • extent to which the expertise and capabilities of the ensemble are demonstrated • alignment of the difficulty of the repertoire with the standard of the ensemble • presentation of a balanced program. <p>Overall presentation refers to the overall appearance, stage presence, conduct and posture of players in an ensemble.</p>	<p>The ensemble has demonstrated a consistently excellent standard in programming and overall presentation.</p>	<p>The ensemble has demonstrated a high standard in programming and overall presentation.</p>	<p>The ensemble has demonstrated a satisfactory standard in programming and overall presentation.</p>	<p>The ensemble has demonstrated a basic standard in programming and overall presentation.</p>
<p>Criteria 2: Sound quality</p> <p>This criteria is judged on the blend, balance, tone and intonation of the ensemble.</p> <p>Blend refers to a matching of tonal qualities within a section and from section to section.</p> <p>Balance refers to an ensembles ability to achieve the appropriate volume levels within sections and between sections.</p> <p>Tone refers to playing with individual and group tonal quality that includes:</p> <ul style="list-style-type: none"> • richness of sound • a centred tone • tone which is even throughout register and dynamic changes. <p>Intonation refers to playing in tune by individuals, within sections, and from section to section.</p>	<p>The ensemble has demonstrated a consistently excellent standard of sound quality.</p>	<p>The ensemble has demonstrated a high standard of sound quality.</p>	<p>The ensemble has demonstrated a satisfactory standard of sound quality.</p>	<p>The ensemble has demonstrated a basic standard of sound quality.</p>



<p>Criteria 3: Technical elements</p> <p>This criteria is judged on the technical accuracy, tuning, rhythm and articulation of the ensemble.</p> <p>Technical accuracy and tuning refers to an ensembles ability to perform the music with pitch, rhythmic and harmonic accuracy.</p> <p>Rhythm refers to playing with rhythmic pulse, rhythmic accuracy and displaying strict consistent rhythm across the ensemble.</p> <p>Articulation refers to an ensembles ability to perform with the appropriate attacks, length of notes, accents, uniformity and consistency of attacks.</p>	<p>The ensemble has demonstrated a consistently excellent standard in technical elements.</p>	<p>The ensemble has demonstrated a high standard in technical elements.</p>	<p>The ensemble has demonstrated a satisfactory standard in technical elements.</p>	<p>The ensemble has demonstrated a basic standard in technical elements.</p>
<p>Criteria 4: Musical interpretation</p> <p>This criteria is judged on the style/phrasing and dynamics of the performance.</p> <p>Style/phrasing refers to an ensembles ability to perform their music selections with correct stylistic considerations, including clarity and definition of phrase and overall care to present the work as the composer intended.</p> <p>Dynamics refers to an ensembles ability to accomplish the indicated dynamics, including crescendos, decrescendos, dynamic nuances, tiered dynamics and accents.</p>	<p>The ensemble has demonstrated a consistently excellent standard of musical interpretation.</p>	<p>The ensemble has demonstrated a high standard of musical interpretation.</p>	<p>The ensemble has demonstrated a satisfactory standard of musical interpretation.</p>	<p>The ensemble has demonstrated a basic standard of musical interpretation.</p>



9. Terms and conditions

In these terms and conditions 'the department' means the State of Queensland acting through the Department of Education.

1. Information on how to nominate for the Fanfare program – including all program guidelines, information books and forms – form part of these terms and conditions. Participation in the program will be considered acceptance of these terms and conditions.
2. The department (ABN 76 337 613 647) is the owner of the Fanfare program.
3. Once entered, details are not transferable to any other person or organisation or school.
4. Late or partially completed nominations that do not satisfy the nomination requirements or program guidelines at the time of the program entry closing will not be judged as eligible for participation in the program.
5. All information submitted must be true and correct as at the time of nomination.
6. The school principal has endorsed the nomination and approves the participation fee.
7. The decision made by the department to accept an ensemble as eligible to proceed to the next stage of the program is final and no correspondence will be entered into.
8. The department accepts no responsibility for inability to or failure to submit or nominate by the final date.
9. The nominee grants the department the right to use personal information (including student details, photographs and/or video) in accordance with the Project Consent Form.
10. By providing material (including student details, photographs and/or video) to the entry portal the nominee warrants they either own the material or have acquired sufficient right to use the material for the purpose of the program and agree to indemnify the department against any loss or damages caused by breach of this warranty.
11. Where an entrant is a part of a group, the person completing the nomination must be an authorised representative of the group and all organisations/schools affiliated with each person.
12. Where there is more than one category, each category may have individual eligibility criteria as well as judging criteria.
13. Although every effort will be made to ensure project materials (including certificates, prizes and awards) are sent to the address stated on the nomination, the department takes no responsibility for lost or misdirected items not received by students/schools.
14. The department will not be responsible for any problems or technical malfunction of any network or lines, servers, providers, computer equipment, software, traffic congestion on the Internet, etc. including, but not limited to, any injury or damage to participants or any other person's computer related to or resulting from participation in or downloading any materials in this program.
15. The department will not be responsible for any failure by sponsors to fulfil their contractual obligations made between the department and the sponsor.
16. If for any reason the program is unable to run as planned including causes beyond the control of the department, the department may at its sole discretion cancel, suspend or modify the program.
17. The program may be withdrawn at any time without notice.
18. The participant agrees to indemnify the department against any loss or damages caused by a cancellation, suspension, modification or withdrawal of the program.
19. These terms and conditions may be altered where necessary, and any changes will be notified on the program's website.
20. The department reserves the right, at any time, to verify the validity of a nomination, reject a nomination or disqualify a nomination that is not in accordance with these terms and conditions.



Ensemble registration details

Conductors are encouraged to complete this form as an expression of interest to nominate for Instrumental Fanfare 2024. Please complete this form and return it to your coordinating teacher. Refer to the participation guidelines for a details program overview (including eligibility, dates, criteria). Please check the division information carefully.

Coordinating school teacher email: _____

Coordinating school teacher first name: _____ last name: _____

Coordinating school teacher contact phone: _____

School type

.....

Primary school

Secondary school

Ensemble type

.....

Concert Band

String Orchestra

Brass Ensemble

Woodwind ensemble

Orchestra

Stage Band

Percussion Ensemble

Other _____

Ensemble name (please enter in FULL): _____

What school is this ensemble from?: _____

What region is this ensemble from? _____

^ N.B. In the new 8 region format

Division

.....

Primary school

Div 1

Div 2

Div 3

Div 4 (all students start their instrument in 2024)

Secondary school

Div 1

Div 2

Div 3

Div 4 (all students start their instrument in 2024)

Is this a combined school's ensemble? Yes No

Does this ensemble meet the full eligibility criteria for regional final selection? Yes No

[If no, why?] _____

^ Please read Section 7 of the participation guidelines before answering this question

Expected no. of students in ensemble _____

^ Please read Section 6 of the participation guidelines for time limits for performances

Conductor's name: _____ Conductor's email address: _____

Will this ensemble be using a piano/keyboard accompanist? Yes No

Does this ensemble have special requirements?

All players will be sitting

Extra stands

Percussion instruments

Some/all players will be standing

Extra chairs

Backing track

Other _____