

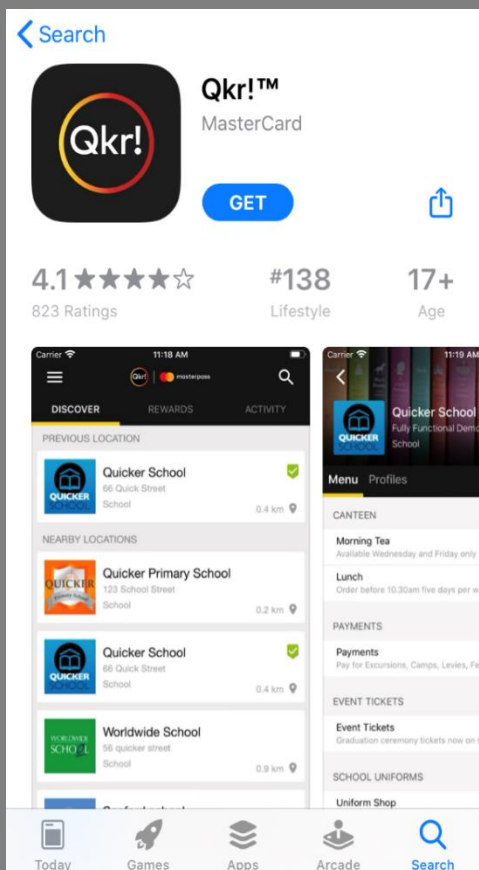


## GETTING STARTED

### STEP 1

#### Download Qkr!

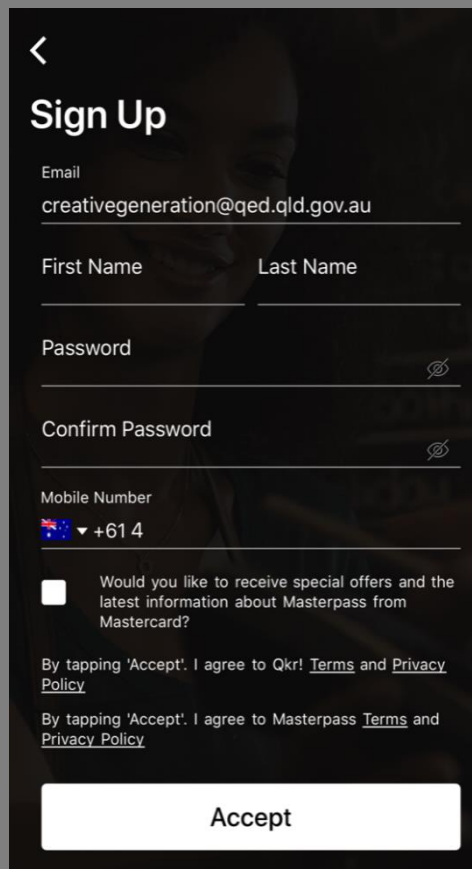
Download Qkr! on your smartphone or tablet from the App store or Google play store.



### STEP 2

#### Register

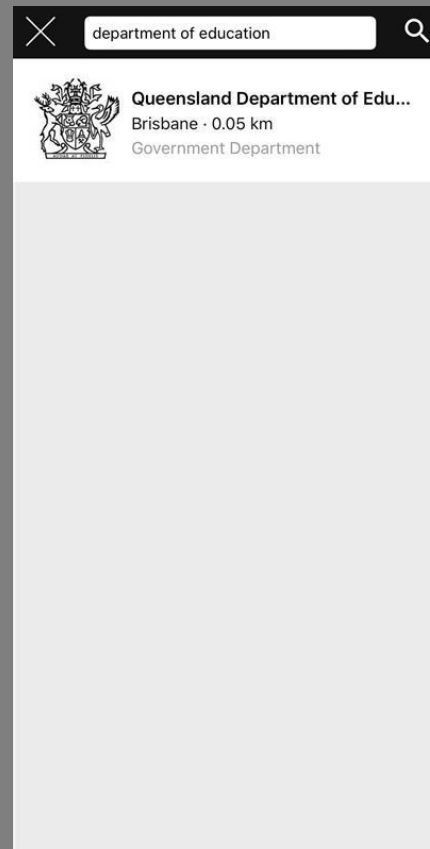
Complete the required fields to register.



### STEP 3

#### Find Department of Education

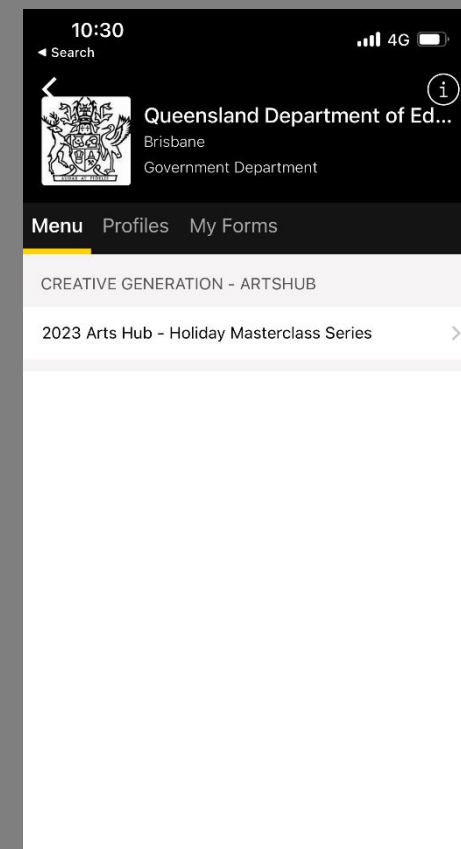
Click the search button and search "department of education"



### STEP 4

#### Select a menu

Go to the Menu tab and select "2023 Arts Hub – Holiday Masterclass Series" under CREATIVE GENERATION - ARTSHUB



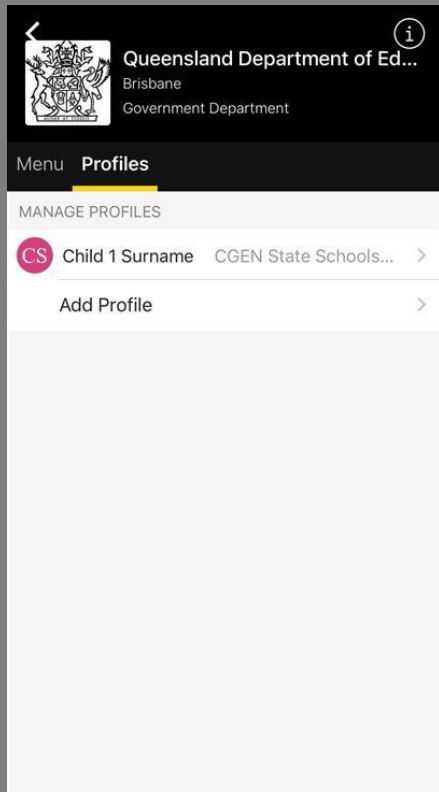


## CREATING YOUR REGISTRATION

### STEP 5

#### Set up a profile

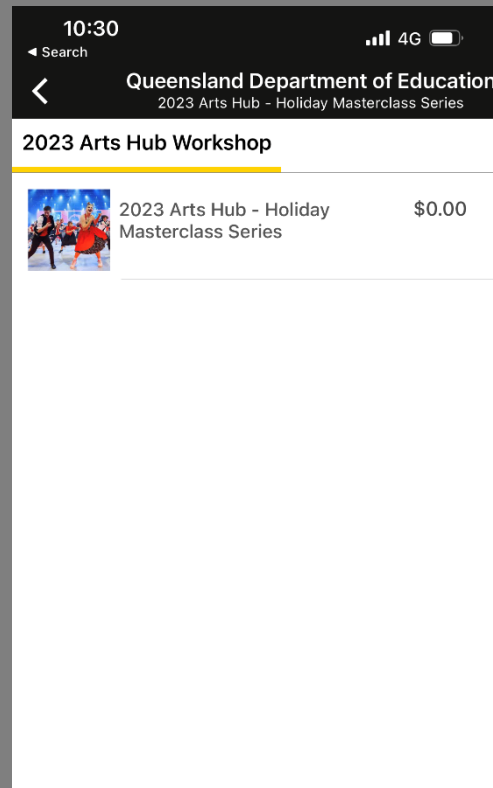
Go to the Profiles tab and add your child's name and school. You can add more than one child if needed.



### STEP 6

#### Select a student

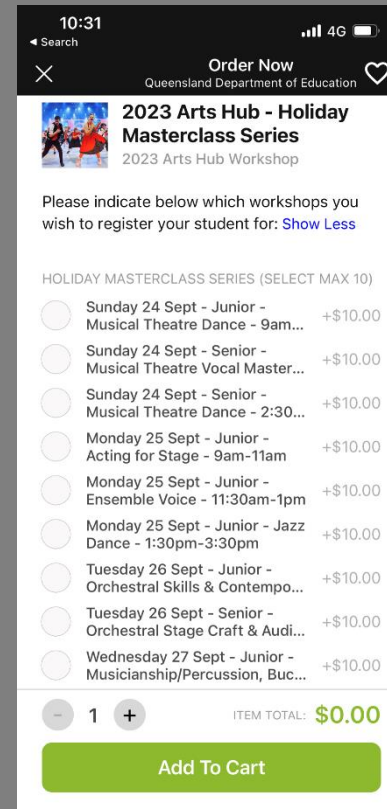
Select a child to register and select "2023 Arts Hub Workshop"



### STEP 7

#### Select your workshop/s

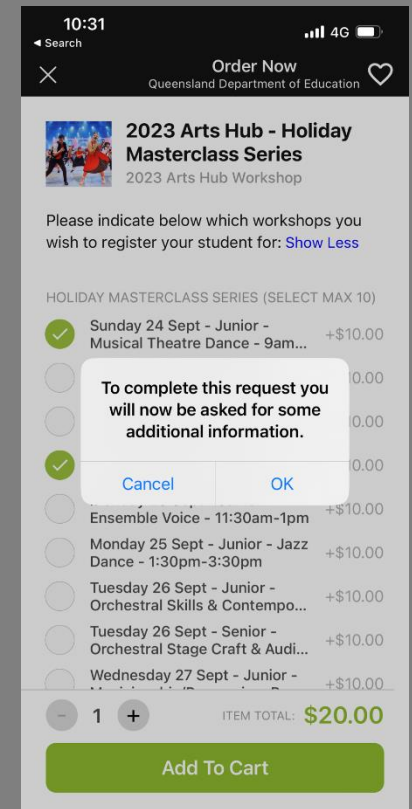
Select the workshop/s you wish to register your child for and click "Add To Cart"



### STEP 8

#### Registration pop up

A pop up will ask you to complete additional information to register. Click OK.





## MAKING YOUR PURCHASE

### STEP 9

#### Complete registration form

Complete all fields for the child you are registering and click "Next".

*Repeat steps 5-9 for each child you are registering.*

10:32 Search 4G

2023 Workshops

Please complete the below registration form for the CGEN Arts Hub 2023 Workshops.

Student first name: \*

Student last name: \*

Student school: \*

Year level in 2023: \*

Student preferred pronouns:  
He/Him

Is the student a First Nations' person? \*  
 Yes  No

Student Mobile:

Skip Sign Next

### STEP 10

#### Proceed to checkout

Select "Checkout" to view your cart and confirm that your items and total are correct. Then click "Checkout" again to proceed to payment.

10:33 Search 4G

Checkout

PAY QUEENSLAND DEPARTMENT OF EDUCATION \$20.00

ORDER SUMMARY

2023 Arts Hub - Holiday Mas... x1 \$20.00  
+ Sunday 24 Sept - Junior - Musical Th...  
+ Monday 25 Sept - Junior - Acting for...

Form attached

Subtotal: \$20.00

TOTAL \$20.00 Checkout

### STEP 11

#### Add payment details

Add a payment card by completing your card details. This card will link to your account for future Qkr! payments.

Cancel qkr.qkrschool.com AA

Add Payment Card

Card Nickname

Cardholder Name

Card Number

Expiry Date  
--Month-- --Year--

Security Code

Add Card

### STEP 12

#### Submit payment

Select "Submit Payment" to finalise your payment.

12:47 Search 4G

Pay

Summary

Subtotal	\$10.00
<b>Total</b>	<b>\$10.00</b>

Submit Payment